



**Minutes of a Meeting of the
West Shore Parks & Recreation Society
BOARD OF DIRECTORS
held Thursday, December 14, 2006
in the Field House**

PRESENT: Directors Denise Blackwell; Les Bjola; Mark Cardinal;
Arnie Hamilton; Kyara Kahakauwila; Dave Saunders;
Winnie Sifert; and Jody Twa.
Councillor Geri Anderson, Town of View Royal
Trustee Wendy Hobbs, School District 62(Sooke)

ABSENT: Directors Scotty Davidson, John Ranns, Lanny Seaton,
Ute Schnarr and Terry Young.

STAFF PRESENT: Mark Johnston, Administrator
Mary Turner, Manager of Administrative Services
Wade Davies, Manager of Operations
Rick Hanak, Special Events & Facilities Coordinator
Debbie Hansen, Manager of Human Resources
Janet Barclay, Manager of Community Recreation
and Development
Carol MacRae, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 7:05 pm by the Administrator, Mark Johnston.

2. ELECTION OF OFFICERS

The Administrator asked for nominations from the floor for the position of Chair;

MOVED by Director Saunders

SECONDED by Director Blackwell

THAT Director Mark Cardinal be nominated for the position of Chair.

CARRIED.

Director Cardinal accepted the nomination. The Chair called three times for further nominations, and hearing none, Director Mark Cardinal was declared the Chair by acclamation.

Director Cardinal assumed the Chair at this time.

The Chair called for nominations for the position of Vice-Chair.

MOVED by Director Blackwell
SECONDED by Director Kahakauwila
THAT Director Dave Saunders be nominated for the position of Vice-Chair.
CARRIED.

Director Saunders accepted the nomination. The Chair called three times for further nominations for the position of Vice-Chair, and hearing none, Director Saunders was declared Vice-Chair by acclamation.

The Chair called for nominations for the position of Secretary-Treasurer.

MOVED by Director Kahakauwila
SECONDED by Director Blackwell
THAT Director Terry Young be nominated for the position of Secretary-Treasurer.
CARRIED.

In the absence of Director Young, Director Les Bjola spoke on his behalf to accept the nomination. The Chair called three times for further nominations, and hearing none, Director Young was declared the Secretary-Treasurer by acclamation.

3. APPROVAL OF AGENDA

MOVED by Director Kahakauwila
SECONDED by Director Blackwell
THAT the Agenda be approved as circulated.
CARRIED.

4. APPROVAL OF MINUTES

MOVED by Director Blackwell
SECONDED by Director Kahakauwila
THAT the minutes of the meeting held November 2, 2006 be adopted as circulated.
CARRIED.

5. CHAIR'S REMARKS

The Chair thanked the Board for their vote of confidence by electing him to the Chair. He noted that he is looking forward to working with the Board and Staff in the coming year. He is excited about the projects now pending, such as the proposed stadium and an all weather field; working with the School District in field enhancement; resolving the ice allocation issues; and welcoming View Royal as a full partner in the Society. In closing, the Chair asked the Board to join him in an expression of thanks to Director Blackwell for her hard work and dedication as the Board Chair over the last 7 years.

6. PUBLIC PARTICIPATION

Wendy Hobbs advised that she is no longer the Chair of the Board of School Trustees, and therefore will no longer be representing the School Board at this

table. She advised that they have not made their appointments as yet for the coming year.

7. OLD BUSINESS

a) 2007 Budget

The Manager of Administrative Services circulated a revision in the 2007 Budget to reflect the inclusion of View Royal as a full partner in the Society. After discussion, it was

MOVED by Director Kahakauwila

SECONDED by Director Sifert

THAT the 2007 Budget be approved, including the Supplementary Items, and with the inclusion of View Royal as a full partner, and a total increase of 3.11%.
CARRIED.

b) Staff Report - Triangle Little League re/ expansion of Diamond #2

It was noted that Triangle Athletic Association asked for dugouts on Diamond #3 and to have the base paths on Diamond #2 and #3 altered to accommodate an older age group. Triangle Athletic Association paid for half of the dugouts and diamond #3 alterations, and for the full cost of the Diamond #2 alterations.

MOVED by Director Bjola

SECONDED by Director Kahakauwila

THAT the Society reimburse Triangle Athletic Association for half the cost of the Diamond #2 alterations in the amount of \$2,908.42.
CARRIED.

8. NEW BUSINESS

a) Staff Report – Lynn Hetherington Skating Competition – January 2008.

It was noted that the Juan de Fuca Figure Skating Club would like to submit a bid to host the Lynn Hetherington Memorial Skating Competition at Bear Mountain Arena on January 25, 26, & 27, 2008. It was noted that the requested dates follow the annual Pacific Cup Hockey Tournament, which means that Minor Hockey would lose their ice time for two consecutive weekends at a time when their teams are preparing for league play-offs. It is recommended that this request be approved if the dates can be altered.

MOVED by Director Blackwell

SECONDED by Director Kahakauwila

THAT the Juan de Fuca Figure Skating Club be granted permission to host the 2008 Lynn Hetherington Memorial Skating Competition if the event can be held either before Christmas 2007, or in early March 2008.
CARRIED.

b) Town of View Royal – re/ full partnership

The letter advised that the Town of View Royal accepts the invitation to join the Society as a full member. Following a brief discussion, it was

MOVED by Director Saunders

SECONDED by Director Twa

THAT:

1. The Town of View Royal be accepted as a full member of the Society and the existing members be advised of this recommendation in accordance with Section 6 of the West Shore Parks and Recreation Society Members Agreement;
2. The Membership Renewal Sub-Committee of the Board report to the next Board meeting outlining any other changes that may be considered during the renewal process;
3. The term of the existing agreements outlined below be extended by 90 days to allow the required amendments to accommodate View Royal's membership –
 - ❖ West Shore Parks & Recreation Society Members Agreement
 - ❖ Agreement to Transfer
 - ❖ Co-Owners Agreement
 - ❖ West Shore Operating, Maintenance & Management Agreement
 - ❖ Constitution and Bylaws for the West Shore Parks & Recreation Society.

CARRIED.

c) City of Langford – re/ development & operation of soccer field at Hull's Field

The letter advised that the City is considering a proposal to develop a full-size soccer field as part of the Hull's field development. It was proposed that the Society take over the development and operation of the soccer field as it will be used by all residents of the West Shore. It was also noted that if funds were forthcoming from the Society, there may be opportunities to add lights or even to upgrade it to an artificial turf field.

The Administrator quoted the costs of building artificial turf fields vs sand based fields, and the relevant costs of maintenance for each. It was asked that Staff respond to this letter, to the City of Langford, quoting the costs, etc. It was noted in the discussion, by representatives from Metchosin and Colwood, that they would like to have a copy of the letter from Staff, and that they may have monies in their budgets that they may be able to contribute toward the development of this field.

MOVED by Director Blackwell

SECONDED by Director Sifert

THAT Staff respond to the letter from the City of Langford with details of the costs of building artificial turf fields, and sand based fields, and the associated costs of maintenance of each, and including the life span based on hours of use for consideration by Langford's Parks & Recreation Committee.

CARRIED.

It was asked that a copy of the letter be sent to all Members of the Society.

9. IN CAMERA (7:30 PM)

MOVED by Director Bjola

SECONDED by Director Kahakauwila

THAT the Board enter an In Camera discussion.

CARRIED.

The Board rose from its In Camera discussion, and reported as follows:

a) School Board Representation

It was recommended that the Board rescind its motion of February 6, 2006 to have a School Board Trustee sit on the Board, as an ex-officio member, and that a representative of the School Board be invited to sit on the Facility Users Committee as a liaison.

MOVED by Director Saunders

SECONDED by Director Kahakauwila

THAT the Board endorse the recommendation arising from the In Camera session

CARRIED.

10. ADJOURNMENT

The meeting adjourned at 7:45 pm.