

Adopted December 14, 2006



**Minutes of a Meeting of the
West Shore Parks & Recreation Society
BOARD OF DIRECTORS
held Thursday, November 2, 2006
in the Boardroom**

PRESENT: Director Dave Saunders, Vice-Chair
Directors Les Bjola, Scotty Davidson, Kyara Kahakauwila,
John Ranns, Lanny Seaton, Jody Twa and Terry Young.
Wendy Hobbs, School District 62 (Sooke)

ABSENT: Directors Denise Blackwell, Mark Cardinal, Arnie Hamilton,
Winnie Sifert, and Ute Schnarr.
Councillor Geri Anderson, Town of View Royal.

STAFF PRESENT: Mark Johnston, Administrator
Mary Turner, Manager of Administrative Services
Janet Barclay, Manager of Community Recreation &
Development
Wade Davies, Manager of Operations
Rick Hanak, Facilities & Special Events Coordinator
Carol MacRae, Administrative Assistant
Karin Ratkai, H.R. Clerk

1. CALL TO ORDER

The meeting was called to order at 7:05 pm.

2. APPROVAL OF AGENDA

A late item was received, which was put forward for inclusion on the Agenda.
It was a letter from Juan de Fuca Minor Hockey regarding ice allocation.

MOVED by Director Kahakauwila

SECONDED by Director Ranns

THAT the Agenda and the Supplementary Agenda be approved, with the
addition of the letter of Juan de Fuca Minor Hockey.

CARRIED.

3. APPROVAL OF MINUTES

MOVED by Director Kahakauwila

SECONDED by Director Young

THAT the minutes of the regular meeting held September 14, 2006 be adopted
as circulated.

CARRIED.

4. PUBLIC PARTICIPATION

a) Keith Terlson, Juan de Fuca Lawn Bowls Association

Mr. Terlson reported to the Board the activities of the Juan de Fuca Lawn Bowls Club during this past season, during which they hosted several inter-club competitions and endeavoured to expand the appreciation of the game to the youth in our community. Mr. Terlson presented a cheque in the amount of \$6,780.00 which represents payment for use of the facilities during this year. When asked, Mr. Terlson indicated that the Club has 110 members; 80% of whom live in the Western Communities and 20% of whom live in other parts of the Region.

b) Daryl Kruppa, Vice President – Juan de Fuca Minor Hockey

Mr. Kruppa explained that their organization needs 95 hours of ice time to be successful, and they are allotted 69.5 hours at Juan de Fuca. To make up the shortfall, they have 16 hours of time at Naden arena. Minor Hockey is requesting that the Administration re-visit the ice contracts, and award ice time to minor hockey based on the Society's priority booking schedule, and that the early ice times be shared by all user groups.

5. FIELDS COMMITTEE REPORT

Director Seaton reported on the Fields Committee Meeting held with user groups on October 19, 2006. He noted that the Committee is recommending that Staff be instructed to investigate the costs involved in upgrading the school fields, including lights, and to discuss a partnership with the School Board in that regard.

MOVED by Director Kahakauwila

SECONDED by Director Bjola

THAT the Fields Committee Report be received.

CARRIED.

6. FINANCE COMMITTEE REPORT

It was reported that the proposed 2007 Budget was presented to the Committee, and that it represents a 3.3% increase in requisition including Supplementary items.

MOVED by Director Kahakauwila

SECONDED by Director Davidson

THAT the Board approve the proposed 2007 Budget, as presented, including the Supplementary items.

MOTION WITHDRAWN.

MOVED by Director Kahakauwila
SECIBDED by Director Ranns
THAT the proposed 2007 Budget be referred to the December Board meeting, which is scheduled for Thursday, December 14, 2006.
CARRIED.

7. OLD BUSINESS

a) 2007 World BMX Championship – update

The Administrator reported that site work has begun on the track. We are waiting on final approval through DND for encroachment on their land for a portion of the track. DND has requested an Environmental Impact study on the area and once that is completed, work will continue on the track.

b) Strategic Plan – revised process and Community Survey

The Administrator spoke to his report regarding the amendments to the Planning process that was previously reported to the Board. He noted that the process includes further work with Staff and User Workshops in November. It will also involve a 30 minute phone interview with Board members on November 27th or 28th, as well as a half-day session on December 5th. Staff is recommending that a Community Survey be included as it would provide valuable information from the Community for inclusion in the Community Plan.

The cost of the Community Survey will be \$15,600.00, and will be divided between the 2006 and 2007 budgets.

Following discussion, it was

MOVED by Director Ranns
SECONDED by Director Kahakauwila
THAT Staff be directed to complete the Staff Report and bring it forward to the Board.
CARRIED.

9. NEW BUSINESS

a) Lower Box Agreements

Director Saunders excused himself from the table citing a conflict of interest. Director Terry Young assumed the Chair.

Rick Hanak spoke to his Report regarding the impending expiration of the Lower Box Lease Agreements on December 31, 2006. Two options were proposed for the renewed contracts; one being keep the existing terms, but to increase the rates to \$8,000.00 per year, and the second being to increase the rates to \$8,500.00 per year and include all ticketed events in the fee.

MOVED by Director Kahakauwila
SECONDED by Director Ranns
THAT the first option to keep the existing agreement and terms and increase the rate to \$8,000.00 per year be approved.
CARRIED.

Director Saunders returned to the table and resumed the Chair.

b) Library Maintenance Agreement

It was reported that the Maintenance Agreement between the Greater Victoria Public Library and the Society will expire on December 31, 2006. It was noted that the Agreement is updated annually to cover wage and materials increases.

MOVED by Director Bjola
SECONDED by Director Kahakauwila
THAT the Society enter into a five year agreement with the Greater Victoria Public Library whereby the Society will provide maintenance service for the Juan de Fuca Branch Library and the Library Board will reimburse the Society for those services.
CARRIED.

c) Society Membership Agreement renewal

The Administrator advised that a letter was directed to the Town of View Royal inviting them to become a Member of the West Shore Parks and Recreation Society. If they agree to join, they will be eligible to appoint two members to sit on this Board.

d) City of Langford – re/ bid for the 2011 Western Canada Summer Games

The City of Langford Council received a letter from the Minister of Tourism, Sport and the Arts regarding an opportunity to submit a bid for the right to host the 2011 Western Canada Summer Games. The Council resolved to refer the matter to the West Shore Parks & Recreation Society and the West Shore Economic Development Association.

MOVED by Director Young
SECONDED by Director Ranns
THAT Staff be asked to work with the West Shore Economic Development Association regarding a bid on the 2011 Western Canada Summer Games, and come forward to the Board with a Report.
CARRIED.

e) Proposed West Shore Stadium & Multi-Sport Field House

The Administrator spoke to his report indicating that WEDA will pay the Society \$15,000 for the Feasibility Study that was presented at the September Board Meeting, and that the Association will do the additional work to prepare a Development / Implementation Plan for the proposed project. The Society will

pay the Association \$10,000 for the Development/Implementation Plan. The funds are available in the 2006/2007 budget. A draft Agreement was presented for the Board's review.

MOVED by Director Bjola

SECONDED by Director Ranns

THAT the draft agreement with the West Shore Economic Development Association for the proposed stadium and field house be approved.

CARRIED.

g) Juan de Fuca Minor Hockey Association

As a result of the discussion earlier in the meeting, it was

MOVED by Director Kahakauwila

SECONDED by Director Ranns

THAT a meeting between the users of our ice facilities and the Fields Committee be called as soon as possible to determine all of their needs.

CARRIED.

10. FOR INFORMATION

a) Upcoming Events at Bear Mountain Arena

Rick Hanak spoke to his report regarding events that will be coming to the Bear Mountain Arena in November, December, and January.

11. IN CAMERA {9:10 PM}

MOVED by Director Bjola

SECONDED by Director Kahakauwila

THAT the Board enter into an In Camera session.

CARRIED.

The Board rose from its In Camera session and reported as follows:

- ❖ The minutes of the In Camera Meeting held September 14, 2006 were adopted as circulated.
- ❖ The Staffing Report for September through October, listing the current vacant auxiliary positions, was received for information.
- ❖ The Board endorsed Staff's action on a labour relations issue that was presented by the Manager of Operations.

MOVED BY Director Bjola

SECONDED by Director Twa

That the Report of the In Camera session be accepted and approved.

CARRIED.

The meeting adjourned at 9:30 pm.