

*Adopted 02 November 2006*



**Minutes of a Meeting of the  
West Shore Parks & Recreation Society  
*BOARD OF DIRECTORS*  
held Thursday, September 14, 2006  
in the Gllangcolme Room**

---

**PRESENT:** Director Denise Blackwell, Chair  
Directors Les Bjola, Mark Cardinal, Arnie Hamilton, Kyara Kahakauwila, John Ranns, Dave Saunders, Winnie Sifert, Ute Schnarr, Lanny Seaton, and Jody Twa.  
Councillor Geri Anderson, Town of View Royal.

**ABSENT:** Directors Scotty Davidson and Terry Young

**STAFF PRESENT:** Mark Johnston, Administrator  
Janet Barclay, Manager of Comm. Rec. & Development  
Mary Turner, Manager of Administrative Services  
Wade Davies, Manager of Operations  
Rick Hanak, Events and Facilities Coordinator  
Kristy MacKinnon, Aquatics Coordinator  
Carol MacRae, Administrative Assistant  
Karin Ratkai, Human Resources Clerk

**1. CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**2. APPROVAL OF AGENDA**

MOVED by Director Sifert

SECONDED by Director Twa

THAT the Agenda, and the Supplementary Agenda be approved as circulated.  
CARRIED.

**3. APPROVAL OF MINUTES**

MOVED by Director Sifert

SECONDED by Director Schnarr

THAT the minutes of the Regular Meeting held July 13, 2006 be adopted as circulated.  
CARRIED.

#### **4. PUBLIC PARTICIPATION**

##### ***a) Ken Himes – re/ Boxing Event***

Mr Himes addressed the Board regarding his request to host a Boxing Event at Bear Mountain Arena in the Spring of 2007. This will be an amateur event entitled The Canadian Tough Guy/Tough Gal Competition. Mr. Himes advised that all safety requirements will be met; that appropriate Liability Insurance will be in place and that he will provide extra security if required. The Chair advised that this matter would be considered during the New Business portion of this meeting.

##### ***b) Daryl Kruppa, JdF Minor Hockey***

Mr. Kruppa addressed the Board regarding ice time that has been assigned to Minor Hockey. Mr. Kruppa indicated that, in the interests of securing the earliest possible evening ice times for Minor Hockey, he is requesting that consideration be given to moving two adult groups out of their allotted ice time of 8:30 to 9:50 pm respectively on Monday and Wednesday evenings, re-assign them to a later time and allow Minor Hockey to use those times. The Chair advised that this matter would be considered during the New Business portion of this meeting.

##### ***c) Jackson Penney, General Manager of the Victoria Grizzlies Hockey Club***

Mr. Penney addressed the Board requesting authorization for the Grizzlies Hockey Club to serve free meals, from an outside source, to the Club Seat ticket holders. He advised that the Hockey Club would consider hiring three employees of the Society to serve the food. The Chair advised that this item would be considered during the In Camera portion of the meeting.

#### **5. OLD BUSINESS**

##### ***a) 2007 BMX World Championship***

The Administrator advised that there is an item on the In Camera Agenda related to this event.

##### ***b) Strategic Planning Process – Update***

The Administrator spoke to his Report, advising the progress that Staff has made to date on the Action Plans associated with the planning process. He noted that new timelines have been set for the process, which includes Staff workshops in September and October; User Group Workshops in November and preparation of a Community Survey by the end of the year. He noted that the Board's one day session that was scheduled for September or October will now occur later in the year or possibly in the New Year.

#### **6. NEW BUSINESS**

##### ***a) 2007 Budget preparation***

Mary Turner advised that Staff is in the process of preparing the 2007 Budget, and is targeting the October Finance Committee and Board meeting to present it

in draft form. She asked that the Board consider changing their regular meeting date from October 12<sup>th</sup> to October 19<sup>th</sup> to allow more preparation time.

The Chair suggested that Staff make that request through the Finance Committee Chair.

***b) Equipment Replacement – Parks Department***

The Parks Department requested authorization to replace the 1998 Ransomes Front Deck Mower with a John Deere mower complete with hopper for a total of \$34,600. This item was included in the 2006 budget.

MOVED by Director Seaton

SECONDED by Director Cardinal

THAT the Board approve the purchase of the John Deere mower, complete with hopper, at a cost of \$34,600.00, which includes the trade-in for the 1998 Ransomes Front Deck Mower.

CARRIED.

***c) Boxing Event (presented during Public Participation)***

After discussion, it was

MOVED by Director Ranns

SECONDED by Director Seaton

THAT the Board approve the Boxing Event as requested, provided that the applicant provides a copy of his Business Plan; that he has adequate Liability Insurance in place; and that he has trained Doctors and/or medical staff on site in case of emergency.

CARRIED.

Opposed: Director Blackwell

***d) Juan de Fuca Minor Hockey – request for change in ice allocation  
(presented during Public Participation)***

*{Director Cardinal left the meeting during discussion of this item citing a possible conflict of interest.}*

Rick Hanak explained that the ice allotments have been set for this year, and the two adult groups (ie: West Shore Athletics and the Victoria Eagles) that Minor Hockey wishes to have moved are long-standing users who have had the same ice time for a number of years. After discussion, it was

MOVED by Director Kahakauwila

SECONDED by Director Sifert

THAT the current ice allocations for the West Shore Athletics and the Victoria Eagles remain as per the current rental agreements, further that it be suggested to Mr. Kruppa that he contact the adult groups in question to determine if they would be willing to change their ice time allocations next year.

CARRIED.

{Director Cardinal returned to the table at this time.}

**e) Don Moffatt – re/ Velodrome**

Mr. Moffatt expressed concern at the possibility of losing the velodrome as he is a recreational cyclist who rides on the velodrome to maintain fitness.

MOVED by Director Seaton

SECONDED by Director Saunders

THAT Mr. Moffatt's letter be received for information.

CARRIED.

**7. IN CAMERA {7:35 PM}**

MOVED by Director Cardinal

SECONDED by Director Saunders

THAT the Board enter into an In Camera session.

CARRIED.

The Board rose from its In Camera Session at 9:30 pm, and it was:

MOVED by Director Twa

SECONDED by Director Kahakauwila

THAT the following report from the In Camera session be approved.

CARRIED.

**a) Human Resources – Staffing issues**

The Board received, for information, three reports from the Human Resources Manager regarding staff issues.

**b) Program Department - Fecal Incidents in the Pool**

The Board received a Staff Report regarding fecal incidents in the pool, and approved an expenditure of up to \$3,000.00 to purchase and install security cameras in the pool area.

**c) Program Department – Cardiac Arrest in the Pool**

The Board received a Staff Report with regard to a cardiac arrest incident in the Pool on August 26<sup>th</sup>.

**d) Proposed Stadium & Multi-Sport Field House**

The Board agreed to:

- ❖ Support the West Shore Stadium and Multi-Sport Field House concept as outlined in the Feasibility Study dated August 2006;
- ❖ Request the West Shore Economic Development Association (WEDA) to prepare a Capital Construction Plan as well as a Business Plan for the operation of the stadium and field house including identification of potential partnerships;

- ❖ Appoint the Administrator and Directors Blackwell and Saunders to liaise with WEDA in the preparation of the capital and business plans.

**e) 2007 World BMX Championship – Legacy**

The Board agreed to authorize the Administrator to strike the Legacy Contract with the 2007 UCI BMX World Championship Association.

**f) Victoria Grizzlies Hockey Club re/ request to serve food at Bear Mountain Arena**

The Board agreed to not support the request from the Victoria Grizzlies to provide food, from an outside source, at Bear Mountain Arena, but asked Staff to meet with the Grizzlies organization to try to work out a compromise that would work for both parties.

**8. ADJOURNMENT**

The meeting adjourned at 9:40 pm