



Adopted - February 21, 2008

**Minutes of a Meeting of the
West Shore Parks & Recreation Society**

BOARD OF DIRECTORS

held January 10, 2008 in the Fieldhouse

PRESENT: Directors Mark Cardinal (Chair), Garry Manhas, Les Bjola, Arnie Hamilton, Geri Anderson, Ron Aubrey, Denise Blackwell, Jody Twa, Lanny Seaton, Terry Young

ABSENT: Kyara Kahakauwila, Michael Ross, Ute Schnarr, Winnie Sifert, Dave Saunders (Vice-Chair),

STAFF PRESENT:

Mark Johnston, Administrator
Debbie Hansen, Manager of Human Resources
Janet Barclay, Manager of Community Recreation & Development
Wade Davies, Manager of Operations
Mary Turner, Manager of Finance & Administration
Bobbi Neal, Community Development Coordinator
Lore Cumberbatch, Administrative Secretary
Katherine Beck, Human Resources Clerk

CALL TO ORDER

1. The meeting to order at 7:0 pm.

2. ELECTION OF OFFICERS

a) Chair

Mark Johnston called for nominations for Chair.

Director Denise Blackwell nominated Director Mark Cardinal.

Mr. Johnston called three times for further nominations, and hearing none, Director Cardinal was declared Chair by acclamation.

Director Cardinal assumed the Chair at this time.

b) Vice-Chair

The Chair called for nominations for Vice-Chair.

Director Mark Cardinal nominated Director Dave Saunders and

Director Denise Blackwell nominated Director Geri Anderson for Vice-Chair.

The Chair called three times for further nominations, and hearing none ballots were collected by the Administrator and Director Anderson was elected Vice-Chair.

c) Secretary/Treasurer

The Chair called for nominations for Secretary-Treasurer.

Director Terry Young nominated Director Dave Saunders and

Director Les Bjola nominated Director Ron Aubrey for Secretary/Treasurer.

The Chair called three times for further nominations, and hearing none ballots were cast and collected by the Administrator and Director Aubrey was elected Secretary/Treasurer.

COMMITTEE APPOINTMENTS

a) Finance Committee

MOVED/SECONDED by Director Twa and Blackwell

That Directors Geri Anderson (Vice-Chair), Ron Aubrey (Secretary/Treasurer) Arnie Hamilton, Kyara Kahakauwila and Terry Young be appointed to the Finance Committee.

CARRIED.

b) Facility Users Committee

MOVED/SECONDED by Directors Bjola and Hamilton

That Directors Geri Anderson (Vice-Chair), Lanny Seaton, Dave Saunders, Kyara Kahakauwila, Mark Cardinal (Chair) be appointed to the Facility Users Committee.

CARRIED.

c) GVLRA Representative

MOVED/SECONDED by Director Terry Young and Blackwell

THAT Director Kyara Kahakauwila be re-appointed as the GVLRA Representative for the Society.

CARRIED.

APPROVAL OF AGENDA

- MOVED/SECONDED by Directors Aubrey and Seaton that the agenda be approved as circulated.
CARRIED.

APPROVAL OF MINUTES

- MOVED/SECONDED by Directors Blackwell and Seaton that the minutes of the regular meeting held December 13, 2007 be adopted with the following change:

Motion: 7c) **JdF Rebranding/Logo Rollout** Director Manhas was absent and the motion should read as follows: MOVED/SECONDED BY Directors Hamilton and Young that the Administrator looks into the legal requirements of changing the name of the Society to Juan de Fuca instead of West Shore.
CARRIED.

CHAIR'S REMARKS

- Chair Cardinal noted that the WSPRS has a busy year ahead. He thanked Mark Johnston for his 2½ years of service with WSPRS.

The Chair thanked the Recruitment Committee for their work in going through the selection and recruitment process for the new Administrator. He took a moment to introduce the new CAO, Linda Barnes who will be starting at the end of the month and welcomed her aboard.

The Chair noted that this will be Mary Turner's last board meeting with WSPRS as she is leaving West Shore to start her new career with Esquimalt Parks and Recreation. He presented Mary with flowers and wished her well in her new endeavours. The Chair welcome Cameron Reid as the Interim Manager of Financial Services he thanked him for assisting in keeping our finances in line and welcomed him to WSPRS.

PUBLIC PARTICIPATION

6. N/A

NEW BUSINESS

7. a) **Presentation by Peninsula Co-op**

Toni Standsfield and Kellie-Ann Harvey Peninsula Co-op presented the Chair with a \$10,000 donation toward the Childminding Program and Partnership Giving Agreement. The Partnership Giving Agreement will provide Peninsula Co-op with facility drop-in privileges for their staff, advertising in our guide & plasma screen, sign about the program and door and facility passes for their Kid's Club.

MOVED/SECONDED by Directors Seaton and Blackwell that the Board offer their thanks to Peninsula Co-op for their generous donation to the WSPRS.
CARRIED

b) **Outdoor Lighting for the Paul Valentine Memorial Basketball Courts**

The Community Development Coordinator presented a report dated January 2, 2008 asking the Society to approve the outdoor lighting for the Paul Valentine Memorial Basketball Courts.

Organizers of the Paul Valentine Memorial Tournament have been seeking funding to provide lights on the outdoor courts at Juan de Fuca. The rationale for providing lighting on the courts is to enable program and community use of the courts for extended periods year round.

The Paul Valentine Memorial Fund has raised \$8,000 and has been given \$16,000 from Kidsport for a total contribution of \$24,000. We have also applied for on their behalf and have been successful in receiving \$25,000 for the project from the Bell True Sport Community Fund.

The remaining portion of funding is \$2,975 and some labour costs. This represented 5% of the total costs of the project to be bourn by WSPRS.

MOVED/SECONDED by Directors Blackwell and Aubrey that the funding for the installation of the outdoor lighting for the Paul Valentine Memorial Basketball courts be approved.

CARRIED

OLD BUSINESS

8. a) Juan de Fuca Lawnbowling Club Presentation

MOVED/SECONDED by Directors Young and Bjola that in the absent of anyone to present the Lawnbowling Presentation this item is to be deferred to the February Board meeting.

CARRIED.

FOR INFORMATION

9. a) Human Resources – Staffing Report

The Manager, Human Resources, presented the staffing report for the period of December 5, 2007 – January 3, 2008.

MOVED/SECONDED by Directors Anderson and Bjola that the report from the Manager, Human Resources be received for information.

CARRIED.

IN CAMERA

9. N/A

ADJOURNMENT

10. The meeting adjourned at 7:31pm.